



Audit and Governance Committee

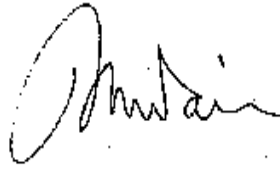
**Meeting: Monday, 25th June 2012 at 6.30 pm in Committee Room 1,
North Warehouse, The Docks, Gloucester, GL1 2EP**

Membership:	Cllrs. Wilson (Chair), Hobbs (Vice-Chair), McLellan, Noakes, Porter, Wood and Gilson
Contact:	Tony Wisdom Democratic Services Officer 01452 396158 anthony.wisdom@gloucester.gov.uk

AGENDA

1.	APPOINTMENT OF CHAIR AND VICE CHAIR To note the appointments made by Council at the Annual Meeting:- Chair – Councillor Wilson Vice Chair – Councillor Hobbs
2.	APOLOGIES To receive any apologies for absence.
3.	DECLARATIONS OF INTEREST To receive from Members, declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. Please see Notes 1 and 2 overleaf.
4.	MINUTES (Pages 1 - 16) To approve as a correct record the minutes of the meeting held on 15 March 2012. To approve as a correct record the minutes of the joint meeting of the Audit & Standards Committees held on 2 nd February 2012
5.	PUBLIC QUESTION TIME To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings, or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers
6.	PETITIONS AND DEPUTATIONS

	<p>To receive any petitions and deputations provided that no such petition is in relation to:</p> <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
7.	<p>GUILDHALL MANAGER</p> <p>To receive an oral update on the implementation of Internal Audit recommendations.</p>
8.	<p>STANDARDS ARRANGEMENTS UNDER THE LOCALISM ACT 2011 (Pages 17 - 66)</p> <p>To consider the report of the Monitoring Officer.</p>
9.	<p>INTERIM AUDIT REPORT 2011/12</p> <p>To consider the report of KPMG. (Report to follow)</p>
10.	<p>INTERNAL AUDIT PLAN: FINAL MONITORING REPORT 2011/12 (Pages 67 - 78)</p> <p>To consider the report of the Group Manager, Audit and Assurance.</p>
11.	<p>REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT (Pages 79 - 86)</p> <p>To consider the report of the Corporate Director of Resources.</p>
12.	<p>ANNUAL REPORT OF THE GROUP MANAGER, AUDIT AND ASSURANCE (Pages 87 - 94)</p> <p>To consider the report of the Group Manager, Audit and Assurance.</p>
13.	<p>ANNUAL GOVERNANCE STATEMENT 2011/12 (Pages 95 - 110)</p> <p>To consider the report of the Group Manager, Audit and Assurance on behalf of the Corporate Governance Group.</p>
14.	<p>AUDIT COMMITTEE ANNUAL REPORT 2011/12 (Pages 111 - 118)</p> <p>To consider the draft annual report prior to submission to Council.</p>
15.	<p>YEAR END STATEMENT OF ACCOUNTS UPDATE</p> <p>To receive an oral update by the Group Manager, Financial Services.</p>
16.	<p>DATE OF NEXT MEETING</p> <p>Monday, 24th September 2012 at !8.30hrs.</p>



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Julian Wain
Chief Executive

Date of Publication: Friday, 15 June 2012

NOTES

Declarations of Interest

1. A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District:-
 - (a) the well being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;
 - (b) a body employing those persons, any firm in which they are a partner and any company of which they are directors;
 - (c) any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
 - (d) the Councillor's registrable financial and other interests.
2. A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Anthony Hughes, 01452 396127, anthony.hughes@gloucester.gov.uk.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.